

RACHANA SHIVALLI

LIBRARIAN



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Pune, Maharashtra

EXPERTISE SKILLS

- Koha
- DSpace
- Classification
- Cataloging

LANGUAGE

English ●●●●●●●●

Kannada ●●●●●●●●

Hindi ●●●●●●●●

01

PROFESSIONAL PROFILE

Library Science professional with a strong academic background, awarded 8 gold medals in Master of Library and Information Science (M.Lib), reflecting exceptional expertise in library systems and operations. Proficient in library management systems like Koha and DSpace, with advanced skills in classification, cataloging, and resource organization to optimize user accessibility and engagement.

02

EDUCATION

Masters in Library and Information Science

Karnatak University, Dharwad 2022 - 2024

- Masters in Library and Information Science.
- Awarded with 8 Gold Medals.

Bachelors of Arts - Sociology History and Optional English

Karnatak University, Dharwad 2019 - 2021

- Engaged in coursework that emphasized critical thinking, cultural studies, and effective communication, laying a strong foundation for work in design-related fields.

03

EXPERIENCE

IIEBM - Indus Business School, Pune July 2025 - Present
Librarian

- Manage the complete process of handling library resources, including acquisition, cataloging, arrangement, and shelving, while maintaining accuracy and accessibility.
- Apply cataloging and classification systems to systematically arrange books, journals, and other resources, improving ease of access for users.
- Efficiently operate library management software to update records, monitor circulation, and oversee inventory.
- Assist and interact with a wide range of patrons, offering support in finding materials and navigating library tools to create a welcoming experience.
- Collaborate within an organized framework to achieve library goals and help ensure smooth daily operations.

MIT Vishwapravag University, Solapur May 2024 - April 2025

Library Trainee

In a newly established library environment, responsible for a wide range of library management tasks and user support:

- Oversee the full lifecycle of library materials, from receiving and cataloging to organizing and shelving, ensuring accuracy and accessibility.
- Utilize classification systems to organize books, magazines, and other materials, enhancing users' ability to locate resources efficiently.
- Proficiently manage library software, including Koha, to maintain records, manage checkouts, and track inventory.
- Engage with a diverse group of library users, providing guidance on accessing resources and navigating library systems to ensure a positive experience.
- Work within a structured hierarchy to support library objectives and contribute to a smoothly functioning library environment.

Raman Research Institute, Bangalore Nov 2023 - Dec 2023

Library Intern

Karnatak University, Dharwad

PG Desertation

"Use of Voice Assistance by the students of Engineering institutions Hubli-Dharwad: A Study" under the guidance of Dr. Gururaj S. Hadagali, Professor Department of Library and Information Science Karnatak University Dharwad.

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PUBLICATIONS AND CONFERENCES

SCOPUS

"USE OF VOICE ASSISTANTS BY THE STUDENTS IN ENGINEERING EDUCATIONAL INSTITUTIONS IN KARNATAKA: AN EXPLORATORY STUDY".

Year : 2024

1st Author : Prof. Gururaj S. Hadagali

2nd Author : Ms. Rachana D. Shivalli

3rd Author : Dr. Gouri N. Gourikeremath

MAHE 6th NACML

Presented a paper on " Greenfield KRC for Greenfield University A case of MIT Vishwapravag University Knowledge resource centre"

Year : 2025

MAHE NCMLTS - 2025

Presented paper on "Towards Setting Voice Search Technology as a bench mark for Academic Libraries"

Received the best paper award during NCMLTS- 2025 held at MAHE Bangalore Campus during 28-29 March 2025

Declaration:

I, solemnly declare that the information in this resume is true to the best of knowledge and belief

Yours sincerely
(Rachana Shivalli)